




# Marking Symbols

Symbol	Function
	Omission: a word or a letter is missing here.
	Wrong case (upper/lower). Wrong or missing punctuation.
	Put that word/section there.
friend <del>freind</del>	Spelling error - correction given above or in margin. Correct spelling to be copied into appropriate place.
<del>rong</del>	Spelling error - self correct, please, above or in margin.
?	What do you mean? I don't understand. Explain.
<u>Nice</u>	Vocabulary - wrong tense / wrong word / poor choice - think of a 'better' word
<del>oops</del>	Mistake - I don't want that word.
	New line needed.
//	New paragraph needed.
[ ]	Redraft - this section needs re-thinking!
✓ X	A correct / incorrect answer (when it can only be right or wrong eg, true / false, multiple choice)
X C	An incorrect answer, as above, which is to be attempted again.
✓	Work has been seen, is appropriate and does not require a more detailed response.