

# The Purpose of this Planner

The intention of this planner is to help students plan their time and work to help them maximise their achievements.

## For Students

- To have the planner on desk each lesson.
- To keep a log of lesson and homework tasks.
- To plan assignments and assessments.
- To help them review their progress.
- To set personal targets and formulate their Record of Achievement.

## For Parents and Teachers

- To communicate information.
- To help monitor students' progress.
- To enable parents to help students during key times of the year.
- To ensure parents know what homework has been set.
- To encourage students to keep to set targets.
- Planner needs to be checked and signed weekly.