

Mobile Phone Protocol

TO BE COMPLETED, REMOVED FROM PLANNER AND RETURNED
TO SCHOOL IMMEDIATELY (VIA RECEPTION)

Student Name: _____ Tutor Group: _____

Mobile Phone Number: _____

Students who wish to bring a mobile phone to school must abide by the following rules:

- Mobile phones must not be seen in lessons, assemblies or registrations.
- Mobile phones must be turned off during lessons, assemblies or registrations.
- If a phone is seen or heard during the stated times it will be confiscated for 4 days. A letter stating when it can be collected will be sent home and it will be available for a parent to collect at Reception between 3.00 - 4.30pm on this day.
- If the phone is confiscated for a second time, there will be a complete ban on the named student bringing a phone to school.
- Phones may not be used in lessons as calculators.
- Phones are not allowed in examination rooms.
- Failure to inform the Year Co-ordinator of a change of phone number will result in a complete ban.
- Phones may not be used in school for music playing.
- Students found abusing the use of a phone (e.g. making threatening calls) will be banned from bringing a phone to school.
- Students may use phones at breaks and lunch times.
- The Headteacher's decision on all matters of mobile phone protocol is final.

I have read the information above and agree to obey the rules.

I also understand that the School takes no responsibility for any phone lost or stolen on the school site.

Signed (Student) _____ Date: _____

Signed (Parent) _____ Date: _____